

- I. **Called to Order:** Board Vice-President, Kevin Erford, called the meeting to order at 4:31 pm.
- II. **Roll Call:** Kevin Erford, Erica Hermiller, Amber Niese, Taylor Siefker, Jodi Schroeder, and Seth Johnson were present. In attendance was Tina Knisley, Business Manager; Erin Recker, SSA Supervisor; and Patricial Lammers, SSA Director.
- III. **Hearing of the Public:** John Trunk from OACB.
- IV. **Approval of Minutes from March 10, 2026; March 26, 2026; and April 7, 2026:** Motion to collectively approve minutes for the last three meetings was made by Taylor Siefker; seconded by Erica Hermiller. All Ayes recorded. Motion Approved.
- V. **Update on Contracts:** The following contracts were discussed.
  1. **Spectrum:** Tina Kinsley discussed using Spectrum to reduce the number of phone lines and updating the phone systems. Motion to approve the contract as presented with Spectrum was made by Amber Niese; seconded by Taylor Siefker. All Ayes recorded. Motion Approved.
  2. **Perry ProTech:** The board discussed the existing Perry ProTech contract for printer/technology needs, and it was determined that Tina Knisley, Business Manager, will gather more information regarding this contract prior to the contract expiration. The existing contract would be paid and zero out in six months. Upgrades with new lease agreements are available if the board later decides to do so.
- VI. **Update Capital Projects:**
  1. The board discussed the HVAC and the roof at the Brookhill Complex. Erin Recker, SSA Supervisor, will initiate contact for further information.
- VII. **Other Old Business:** No report
- VIII. **Policy Updates:** No report

- IX. Program Updates:** Erin Recker, SSA Supervisor, reported that the staff held an in-service on April 9, 2026.
- X. Expenditures and Receipts:** March 2026 financials were reviewed by the Business Manager, Tina Knisley. Jodi Schroeder made a motion to accept the expenditures and receipts for March 2026 as presented; Erica Hermiller seconded the motion. All Ayes recorded. Motion Approved.
- XI. SSA Supervisor Report:**
- 1. Personnel:** Current posting for an SSA position.
- XII. Executive Session:** ORC 121.22(G)(1) At 5:43 pm Amber Niese made the motion to enter into executive session; Taylor Siefker seconded. Roll Call Vote: Jodi Schroeder; yes, Erica Hermiller; yes, Amber Niese; yes, Kevin Erford; yes; Taylor Siefker, yes; and Seth Johnson, yes. Motion Approved. The Board exited executive session at 5:56 pm. Jodi Schroeder made the motion to exit; Taylor Siefker seconded. All ayes recorded and no actions taken.
- XIII. Other New Business:**
1. A motion was made by Amber Niese authorizing the search by the Board for an interim superintendent; Erica Hermiller seconded the motion. All Ayes recorded. Motion Approved.
  2. A motion was made by Taylor Siefker authorizing the Board to engage and retain counsel for review of employment-related contracts; Amber Niese seconded the motion. All Ayes recorded. Motion Approved.
- XIV. Adjournment:** Taylor Siefker made a motion to adjourn at 5:58 pm; seconded by Erica Hermiller. All Ayes recorded. Motion Approved.
- XV. Next meeting will be May 12, 2026 at the Putnam County ESC Building.**

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Kevin Erford, Vice-President

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Amber Niese, Secretary