

## Independent Providers are in high demand!

*There is a high need of Independent Providers in and around Putnam County.*

### An Independent Provider improves quality of life

**Independent Provider responsibilities may include:**

- Performing a variety of tasks to support the individual they serve, such as;
  - Light housekeeping, laundry
  - Assisting with personal care, scheduled planner
  - Grocery shopping, meal planning
  - Assisting and transporting individuals to medical appointments
  - Assisting in access to community activities

### Benefits of being an Independent Provider

**Some benefits of being an Independent Provider may include:**

- Improving an individual's quality of life by assisting them in living as independently as possible
- Assisting an individual in achieving their wants, needs and goals
- Knowing that your assistance in an individual's everyday life is a meaningful and rewarding experience for everyone involved

### How does the Putnam County Board of DD help?

**Once you become a certified Independent Provider, PCBDD:**

- Can include your name on the list of people that offer Independent Provider services on our website.
- If you are selected by an individual for an interview for services, our Service and Support Administration will contact you to discuss responsibilities and requirements for that particular individual.

**We're here to help!**

**Contact us or your local county board of DD for assistance:**



[www.putnamcountydd.com](http://www.putnamcountydd.com)

124 Putnam Parkway, Suite D  
Ottawa, OH 45875  
419-523-0115

Looking for a job with  
meaningful work?

## Become an Independent Provider

### What is an Independent Provider?

An independent provider is a self-employed person who directly provides services to people with developmental disabilities. They are the backbone of the developmental disabilities system and integral to improving the quality of life for individuals with developmental disabilities.



The Putnam County Board of Developmental Disabilities assists in the coordination of selecting a provider. With help from caregivers and family, they will interview and choose the provider that the individual wants.

## What is a developmental disability?

A developmental disability is a disability that began or developed at birth or during childhood, that typically lasts for an individual's entire life.

Developmental disabilities can result in limitations in major life activities, causing a person to need special care, treatment, or services for an extended period of time.

There is a wide range of developmental disabilities an individual can be diagnosed with. Common developmental disabilities include:

- Intellectual impairments
- Autism
- Down syndrome
- Cerebral palsy

## What happens when I become an Independent Provider?

Providers apply and obtain their certification with the Ohio Department of Developmental Disabilities. Once certified, they become available on the local and statewide database. This database is shared with individuals who have developmental disabilities when they are in need of a provider.

## How do I become an Independent Provider?

To become an Independent Provider, the Ohio Department of Developmental Disabilities website has all the information you need. For more detailed information or to get started, please visit: <https://dodd.ohio.gov/wps/portal/gov/dodd/providers/initial-renewal-certification/1become-an-independent-provider>

### Independent Provider Requirements at a glance

Wondering what the requirements of an Independent Provider are? Here is a quick snapshot on steps necessary to become one. This checklist is also available to view, download, or print on DODD's website link listed above.

#### Are you?

- At least 18 years old
- Able to read, write, and understand English

#### Did you?

- Visit a WebCheck location for fingerprinting and a background report from the Bureau of Criminal Identification and Investigation (BCII) using reason code 5123.169
- Request that the report be sent directly to DODD by the Ohio Attorney General's office

#### Do you have on-hand?

Certificates of completion for:

- Orientation for Independent Providers online course
- 8-hour Direct Service Provider training
- Hands-on skill assessment for first aid and CPR

#### You also need to have on hand

- Copy of your social security card
- Copy of your birth certificate
- Copy of your high school diploma or GED
- Driver license or state ID
- \$125 non-refundable application fee

#### Don't forget

- Depending on the services you wish to provide, other documents may be requested.
- Once all documents have been submitted, DODD can begin reviewing your application package and will respond within 30 days.
- Providers are responsible for knowing and following all rules.

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